



Passport Fees

U.S. Passport Book

	Passport Fee Payable to Department of State	Execution Fee Payable to Acceptance Facility	Total First-Time Applicant Fee
Adults First Time <i>(age 16 and over)</i>	\$110	\$25	\$135
Adults Renewal <i>(Applying with DS-82)</i>	\$110	\$0	\$110
Minors <i>(under age 16)</i>	\$80	\$25	\$105

U.S. Passport Card

	Passport Fee Payable to Department of State	Execution Fee Payable to Acceptance Facility	Total First-Time Applicant Fee
Adults First Time <i>(age 16 and over)</i>	\$30	\$25	\$55
Adults Renewal <i>(Applying with DS-82)</i>	\$30	\$0	\$30
Minors <i>(under age 16)</i>	\$15	\$25	\$40

Optional Service Fees

Paid to the Department of State

File Search Fee	\$150
Expedite Processing	\$60
Overnight Delivery Return Fee <i>Passport Book <u>Only</u></i>	\$20.66



Passport Basics

Passports are available to U.S. Citizens. The current fee schedule is attached. The form for a new passport is the DS-11 and must be brought to an acceptance agent to begin processing. The form must be completed in black ink. You will require a passport photo, a certified copy of your birth certificate or your original naturalization document with identifiable photo attached to show proof of citizenship. These documents will be sent to the U.S. Dept. of State with the application but will be returned to you.

For proof of identify you may present any of the following items: a previous U.S. passport book or passport card, a government photo idea such as a driver's license (not temporary or a learner's permit), an official military ID, FAA pilot's license or Government employee identification, Certificate of Citizenship with identifiable photo attached, a valid foreign passport. These documents are generally accepted alone. If you do not have any of these documents, please call 912 537 9283 (Ochoopee Regional Library) to find out what other documents are accepted.

Payment must be in the form of a check or a money order made payable to the U.S. Dept. of State at the time the application is being submitted to the acceptance agent. Fees change so always check with the DOS website or an acceptance agency to verify them. When submitting an application with an acceptance agent, a fee is also paid at the time of the application. Please follow the instructions on the DS-11.

To renew an application you will need the DS-82. If you meet the criteria on the first page of the DS-82, you can submit the application yourself. You will need your passport, a passport photo and a check or money order made payable to the U.S. Dept. of State. Complete the application in black ink. Please read the instructions when completing this form.

Passports for minors under that age of 16 require that both parents be present. If this isn't possible then the absent parent must complete a Consent form DS-3053. For minors from 16 to 17 ½ at least one parent should be present. The parents must present proof of identity, a certified copy of the child's birth certificate and a passport photo for the child. The DS-11 is used for both new and renewal passports. A child's passport is only valid for 5 years and when renewing, both the passport and the birth certificate must be sent to the U.S. Dept. of State along with the application form.

All original documents will be returned to the applicant after the passport has been sent out.

Please call 912 537 9283 (Ochoopee Regional Library) with any questions.

Applications, fee schedules and locations of acceptance agencies are available on the U. S. Dept. of State web site: <http://travel.state.gov/content/passports/english.html> .