

Toombs County Library Board
Quarterly Meeting, Tuesday, April 12, 2016

Members Present: Melanie Parker, Duane Tomlin, Wayne Smith, Ann Powell, Joan Hutcheson, Gail Harris, Cameron Asbel, Debra Fennell, Stephen Wigham, and Terri Overstreet

Not Present: Jan Outler

Called to order by Melanie Parker, minutes from the January Meeting were approved with one change to the spelling of Duane Tomlin's name. Motion to approve by Ann Powell. Second by Wayne Smith. All members in favor.

The director's report was presented. Copy attached.

In discussion of the financial report (also attached) the State budget is waiting on Governor's Approval. Preliminary budget proposal includes some added funds for the Ladson Library. Pending approval by the regional board, Jan Outler's salary will be paid for by state funds freeing up local funds for other purposes. Her benefits would also be funded by state funds.

Also expected is additional funds of \$20,542 for books for the region. The Toombs portion of that amount would be around \$5000 which would also free up other local funds for various other needs.

Members were reminded that the City of Lyons provides the building and upkeep for the Lyons branch. The money for this upkeep, therefore, is not represented as a numerical figure on the proposed budget.

Mr. Tomlin reported on a positive meeting with Toombs County School Superintendent, Richard Smith. A verbal agreement was reached in which the Toombs County School System would make a donation to the Toombs County Library. Amount was yet to be determined.

As of March 31, the financial report was on target as budgeted.

Motion to accept financial report as presented as made by Terri Overstreet. Second was by Gail Harris. All members were in favor of the motion.

The Vidalia branch has been approved for several MRR funded projects. Waiting on official notification.

As mentioned in previous minutes, Nate Rall was asked to come do a facilities study on the Vidalia Branch. Nate Rall agreed that renovation was needed at the Vidalia Branch. He shared many ideas including space utilization and reorganization. Next steps would include strategic planning -- Where do we wish to be in 5 years?

Purchase of a cash register/3D printer are planned for early May.

The Summer Reading program talent has been booked and the calendar finalized. Greg Morris has provided a \$5 Dairy Queen Gift Cards for a Reader of the Week.

Debra Fennell, Heritage Librarian, presented the Ladson Report. Copy Attached. A donation for \$500 was received from the Sons of the American Revolution. Report was also given on a program entitled "Digging After Dark". In an effort to gain more publicity for the Ladson, Terri Overstreet will contact Stephanie Williams of the Toombs County Magazine to request they write an article on the Ladson.

In Jan's absence, Cameron, presented the Branch Manager's report. Copy attached. A popular addition to the front lobby has been the seed catalog. Donations from several seed companies have made it possible to offer patrons free seeds for their gardening needs.

Plans are in the works to assist Sally D. Meadows principal, Sean Sasser, with a Summer Reading/Mentoring program.

Concerning the opening for our technology position, there were several applicants, but as of yet an appropriate replacement has not been hired.

A change to ERate funding will impact our budget. ERate funds will no longer cover telephone expenses. In discussion, Mr. Tomlin suggested checking with the Alma Telephone Company for bids on service.

Melanie Parker reported that another quarterly newsletter would be sent out to stakeholders. Board members praised Mrs. Parker for her diligent efforts in compiling these newsletters.

There was no old business to discuss.

In new business, it was reported that the library friends group now has a board of directors and officers selected. The friends group is working with a lawyer to obtain papers for incorporation.

Being no further business the motion to adjourn was made by Duane Tomlin. Seconded by Wayne Smith. All members were in favor.

Respectfully submitted,

Terri Overstreet