

Toombs County Board of Trustees  
Minutes of Quarterly Meeting  
October 12, 2015

Members Present: Melanie Parker, Duane Tomlin, Joan Hutcheson, Gail Harris, Carrie Zeiger, Jan Outler, Ann Powell, Debra Fennell, Martha Powers-Jones, Terri Overstreet

Absent: Wayne Smith

No visitors were present.

Meeting was called to order by Melanie Parker.

Carrie Zeiger was introduced to the board as the interim board director. Mrs. Zeiger will only be serving in this position for 3 weeks.

Minutes from the July meeting were presented and reviewed. Mr. Tomlin made a motion to accept with no revisions. Melanie Parker seconded the motion. Motion was passed with all in favor.

Directors Report (hard copy presented to the members):

- Roofing work completed. MRR funding covered ½ of the cost.
- Hot Dog Day at the Capitol. Suggestion was made that we use this day as a ways to get our legislatures to push our MRR grant for FY 16 for further projects.
- Comparison statistics are not ready but should be available at the January meeting.
- The supply budget line item is high currently. The board was reminded that Vidalia purchases supplies in bulk for the region and gets reimbursed for those supplies.
- ERate funding will be skewed until our reimbursement arrives.
- Cameron Asbell will be the new technology librarian for the region.

Melanie Parker reported that she hand delivered funding packet information to our funding agencies. Mr. Tomlin suggested we send or deliver the same info packets to the two local school superintendents in hopes of getting some additional funds from the school districts.

Mrs. Zeiger addressed the board presenting several handouts referencing the roles and responsibilities of the library trustees.

Mrs. Hutcheson asked if the library had safety plans in place in case of hostile intruders and other security situations. Mrs. Outler did share information on an inappropriate visitor in the children's section and explained how the situation was handled. Discussion followed on this issue with Mrs. Zeiger and Mrs. Outler discussing safety plans in place.

Mrs. Parker shared some information garnered at the advocacy training held at the Jeff Davis Library. At that meeting, we developed a plan to focus on early literacy and try to partner with other local organizations who also want to increase literacy in our area. Mrs. Outler reported that she had reached out to the housing authority and is waiting on a response from them. Mr.

Tomlin suggested completing the paper work to see if our literacy focus could be funded by United Way since we would be targeting at risk children. Paige Williamson was mentioned as a contact for her work in family connections and the 21<sup>st</sup> Century programs at local schools. Leadership Toombs was also mentioned as they have adopted early literacy as their community outreach project.

Ladson Report (hard copy presented to the board members):

- Re-cataloging still in progress.
- Elna Katherman, professional genealogist, will be meeting one-on-one with interested parties to consult/instruct on researching heritage.

At this time, there is no date set for the space planning visit.

Friends group: Debra and Martha held an informational meeting for a Ladson Friends group. Attendees were members of the current Library Friend group. Therefore, the Ladson Friends group will be under the wing of the Library Friends group instead of a separate entity. Martha has been organizing the friends group, but they need to become independent.

Old business: None

Additional business: None

Adjournment: Motion was made by Mr. Tomlin to adjourn. Mrs. Hutcheson seconded the motion. With all in favor the meeting was adjourned.

Respectfully Submitted,

Terri J. Overstreet